

Corporation of the Town of Marathon
Position Description

Position Title: Rink Attendant

Reports to: Parks and Recreation Coordinator

Position Description: Responsible for providing a safe, enjoyable arena environment, promoting safety and providing first aid when required

Responsibilities:

1. Prior to program starting, checks bleachers around the boards and ice for garbage or hazards, turns on music system, checks first aid kit and restocks when required, wears identifying clothing or personal protective equipment as required.
2. During and after shift, reports any problems to Recreation Operator.
3. Monitors incoming and outgoing skaters, checks tickets/stamps.
4. Provides first aid and completes incident/accident reports when required.
5. Patrols ice and ensures everyone skates in an orderly fashion.
6. Checks bleachers around rink, halls and washrooms during shift.
7. Promotes safety to prevent accidents, is polite but firm in enforcing rules and provides a fun and safe experience.
8. Records in cashier log book any broken, damaged equipment or concerns he/she feels are important.
9. Is familiar with all emergency procedures.
10. Works safely in accordance with Occupational Health & Safety Act and Regulations
11. Performs other duties that may be required.

Qualifications:

- Minimum of one (1) year of secondary-level education
- Valid standard first aid certificate
- Skating abilities

- Ability to effectively communicate with public
- able to work independently and in a cold setting (arena)