

**TOWN OF MARATHON  
GUIDELINE**

<b>SECTION: WORKS &amp; OPERATIONS</b>	<b>PAGE 1 OF 2</b>
<b>GUIDELINE: CONTINGENCY PLAN FOR BOIL WATER ADVISORY/DRINKING WATER ADVISORY</b>	<b>GUIDELINE NO.: <u>WO 0009</u></b>

**PURPOSE:**

To establish a contingency plan to outline the step by step procedure should the Thunder Bay District Health Officer issue a Boil Water Advisory/Drinking Water Advisory for the Town of Marathon. In order for the Corporation of the Town of Marathon to meet its obligation under the Safe Drinking Water Act, 2002, a procedural guideline must be in place to address boil water orders or boil water advisories issued by the Thunder Bay District Health Unit.

**SCOPE:**

Presently, the treatment facilities (Booster Station & Wells) are maintained and operated by O.C.W.A. (operating authority) where the water distribution system is maintained and operated by the Works & Operations Department (town's workforce).

There will be situations where the Thunder Bay District Health Unit will be required to issue a boil water advisory/drinking water advisory or order based on adverse water quality. The following guideline will be followed by town employees and O.C.W.A. "the operating authority".

**GUIDELINE:**

- 1) OCWA as the Operating authority will immediately increase the amount of chlorine at all wellheads and the Booster Stations and add calcium hypochlorite to the reservoir if required.
- 2) The Works & Operations Department will immediately start flushing all of the dead end sections of the water distribution system. Flushing will continue until chlorine residuals are maintained at the dead end locations. O.C.W.A. will inform the Works & Operations Department when the fire hydrants can be shut down.
- 3) Once flushing has commenced at all locations, three members of the Works & Operations Department will post notices as per attached Schedule "A" or "B" (English & French) in prominent locations within the town. A priority list of prominent locations where it is likely to come to the attention of water users is as follows:

New <input type="checkbox"/> Revised <input checked="" type="checkbox"/>	APPROVAL: <i>Sharon Hacio</i>
SUPERSEDES GUIDELINE DATED: <u>September 5, 2002</u>	DATE: <u>Dec 15/06</u>

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- Hospital
- Arena
- Post Office
- Marathon Centre Mall (Food Store Entrance)
- Superior Place Mall (Rumours)
- Mac's Mall (Mac's & Robin's Donuts)
- Lakeview Community Hall
- DH Mall (Food Store Entrance)
- Town Hall
- [www.ournorth.com](http://www.ournorth.com) (town's website)

- 4) Town Staff will notify **CFNO** and **CBQ** of the boil water/drinking water advisory where the advertisement will run 6x each hour for the first two hours and then be aired every 2 hours (during the day 8:00 a.m. – 8:00 p.m.) until the advisory has been lifted.
- 5) O.C.W.A. will be responsible to re-sample in accordance with contract made with the Town of Marathon.
- 6) Once the boil water advisory/drinking water advisory or order has been rescinded by the Thunder Bay District Health Unit, the Town Office Staff will notify CFNO and CBQ. The attached Schedule "C" – notification will be used. The rescinded notification will be aired 6x for the first two hours and once every two hours for the next 24 hours. All businesses and organizations will be faxed or called regarding the rescinded notification.

New <input type="checkbox"/> Revised <input checked="" type="checkbox"/>	APPROVAL: <i>Sharon Hacio</i>
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**SCHEDULE "A"**  
**TO BOIL WATER ADVISORY GUIDELINE**

DATE: \_\_\_\_\_

**TO ALL CITIZENS OF THE  
TOWN OF MARATHON**

**BOIL WATER ADVISORY**

Please be advised that recent bacteriological samples have indicated a potential problem with the drinking water system. The quality of water cannot be assured.

In the meantime, until the safety of the water can be assured, all water used for human consumption should be heated to a rolling boil for at least one minute. This Boil Water Advisory will remain in effect until the Thunder Bay District Health and the Ministry of Environment are satisfied that the Water Treatment System is capable of providing a safe water supply,

Thank you for your cooperation  
The Town of Marathon

**SCHEDULE "B"**  
**TO DRINKING WATER ADVISORY GUIDELINE**

DATE: \_\_\_\_\_

**TO ALL CITIZENS OF THE  
TOWN OF MARATHON**

**DRINKING WATER ADVISORY**

Please be advised that recent bacteriological samples have indicated a potential problem with the drinking water system. The quality of water cannot be assured.

In the meantime, until the safety of the water can be assured, all water used for human consumption should be prohibited. This Drinking Water Advisory will remain in effect until the Thunder Bay District Health and the Ministry of Environment are satisfied that the Water Treatment System is capable of providing a safe water supply,

Thank you for your cooperation  
The Town of Marathon

**SCHEDULE "C"**  
**TO BOIL/DRINKING WATER ADVISORY GUIDELINE**

DATE: \_\_\_\_\_

**- PRESS RELEASE -**

**BOIL/DRINKING WATER ADVISORY FOR  
THE TOWN OF MARATHON LIFTED**

Please be advised that the Boil/Drinking Water Advisory issued by the Thunder Bay District Health Unit on \_\_\_\_\_, has been lifted as of \_\_\_\_\_, at \_\_\_\_\_ a.m/p.m.

It should be clearly understood that chlorine will remain added to the raw water supply until further notice.

The Town of Marathon thanks you for your cooperation.

For Release \_\_\_\_\_, 200\_\_

From the Office of the Mayor for the Town of Marathon.