

**CORPORATION OF THE TOWN OF MARATHON  
GUIDELINE**

<b>SECTION: WORKS &amp; OPERATIONS</b>	<b>PAGE 1 OF 3</b>
<b>GUIDELINE: SYSTEM RESPONSIBILITY FOR LICENSED WATER AND WASTEWATER OPERATORS (MARCH 2009)</b>	<b>GUIDELINE NO.: <u>WO0005</u></b>

**PURPOSE:**

Clarify when a licensed water or wastewater operator is required.

Define the Overall Responsible Operator (ORO) and the Operator in Charge (OIC)

**SCOPE (CONTEXT):**

The owner (Town of Marathon) must define when a licensed water or wastewater operator is required.

The owner as it relates to the water distribution system or as it relates to the wastewater collection system or the operating authority (Ontario Clean Water Agency) as it relates to the water production system or as it relates to the wastewater treatment plant must designate an operator as an ORO and one or more OIC of the subsystem. At times these two roles can be performed by the same operator.

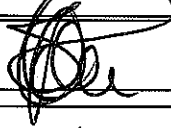
**GUIDELINE (ROLE CLARIFICATION):**

A licensed water or wastewater operator is required on all matters as it relates to our water distribution system (infrastructure defined within the right of way). For further details please refer to MOE guideline # 5.1 (Drinking Water Operator / Water Quality Analyst Certification) and Licensing of Sewage Works Operators, O. Reg. 129 / 04 made under OWRA. Our current water distribution system class is II. Our current wastewater collection system class is II.

The ORO has overall operational responsibility for the system. Typically an ORO directs operators on operating decisions beyond the knowledge skill and experience of other operators, he / she is expected to be able to respond immediately to an emergency and may or may not be the supervisor or manager.

Water

1. David John Donaldson (Level III Water and Level II Wastewater).
2. David Lowndes (Level II Water and Level II Wastewater).
3. Lloyd Burton (Level I Water and Level I Wastewater) can hold ORO for 150 days a year.
4. Jack LeSarge (Level I Water and Level I Wastewater) can hold ORO for 150 days a year.

New <input type="checkbox"/> Revised <input checked="" type="checkbox"/>	APPROVAL: 
SUPERSEDES GUIDELINE DATED: <b>January 14, 2009</b>	DATE: <u>Mar 13/09</u>

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**Wastewater**

1. David John Donaldson (Level III Water and Level II Wastewater).
2. David Lowndes (Level II Water and Level II Wastewater).
3. Lloyd Burton (Level I Water and Level I Wastewater) can hold ORO for 150 days a year.
4. Jack LeSarge (Level I Water and Level I Wastewater) can hold ORO for 150 days a year.
5. Jim Zimmerman (Professional Engineer without an operator certificate, can hold ORO for no more than six months).

The OIC typically makes the day to day operating decisions and instructs other operators on system procedures. Depending on the job at hand the available OIC are as follows:


**Water**

1. David John Donaldson (Level III Water and Level II Wastewater).
2. David Lowndes (Level II Water and Level II Wastewater).
3. Lloyd Burton (Level I Water and Level I Wastewater).
4. Jack LeSarge (Level I Water and Level I Wastewater).
5. Jim Zimmerman (Professional Engineer without an operator certificate, can hold OIC for 180 days in a 24 month period).

**Wastewater**

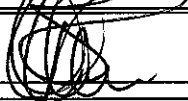
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3. Lloyd Burton (Level I Water and Level I Wastewater).
4. Jack LeSarge (Level I Water and Level I Wastewater).
5. Jim Zimmerman (Professional Engineer without an operator certificate, can hold OIC for 180 days in a 24 month period).

A licensed water or wastewater operator is required on all matters as it relates to our water production system or wastewater treatment plant. Since these systems are currently run by an operating authority (Ontario Clean Water Agency (OCWA)) they will select who is designated the ORO and the OIC. Currently the contact information provided by OCWA is Richard Harasym at 807-229-6324 (Cell) and 807-229-1186 (Office).

New <input type="checkbox"/>	Revised <input checked="" type="checkbox"/>	<b>APPROVAL:</b> 
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Private well systems and septic systems can be serviced by either our water and wastewater operators or our building group. The choice will be at the discretion of the Supervisor, Works and Operations Manager or the on call manager (after attempting to have consultation with the works and operations manager or the supervisor). The severity and nature of the call should factor into who would ultimately respond to these calls. The facilities affected are the Visitors Information Centre, the Golf Course, the Airport, Penn Lake Park and the Cemetery.

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