

Corporation of the Town of Marathon
Position Description

Position Title: Assistant Lifeguard

Reports to: Administrative Assistant/Human Resources Specialist

Position Description: Assist to supervise bather safety to ensure a safe and enjoyable environment at the pool

Responsibilities:

1. Assist the Senior Guards and Lifeguards and/or perform rescues and/or first aid as required
2. Complete incident and accident reports and forward same to the Senior Guard
3. Promote safety and assist in the prevention of accidents
4. Record maintenance, equipment and any other necessary information in the log book
5. Ensure familiarity with all emergency procedures
6. Check all rescue equipment for damage prior to each shift
7. Attend scheduled in-service training sessions
8. Perform lifeguarding services
9. Assist in implementing all health regulations
10. Ensure change rooms are neat and orderly after each swim
11. Ensure equipment is removed from pool at end of each swim
12. Work in a safe manner in accordance with the Occupational Health & Safety Act and Regulations
13. Perform any other duties as assigned from time to time

Qualifications:

- Minimum sixteen (16) years of age and one (1) year of secondary level education
- Valid Bronze Cross certificate
- Valid standard first aid and CPR/AED certificate(s)
- Good interpersonal and communication skills
- Possess some knowledge of health regulations
- Willing to work evenings and weekends

Employee's Signature: _____

Supervisor's Signature: _____

Manager's Signature: _____

Signed: _____, 20_____

08/11